

Dear LHS Students and Families:

First and foremost, I hope this message finds you all safe and strong.

Second, as we near the end of the 2019-2020 school year, I want to let you know of the various activities we have planned; some are of a celebratory nature and others are necessary close-out processes.

**Tuesday, May 26<sup>th</sup>**, Senior Clearance Form (online Google form) will be sent out on May 26<sup>th</sup> to students' [lvjusd.org](http://lvjusd.org) accounts. The form lists what seniors must do prior to graduating (e.g., returning all books and chromebooks, providing future contact information, etc.). Seniors cannot participate in the graduation ceremony without first completing this form.

**Tuesday, May 26<sup>th</sup>**, Request for Final Official Transcript (online Google form) will be sent out on May 26<sup>th</sup> to students' [lvjusd.org](http://lvjusd.org) accounts. The form is for use by graduating students who are required to provide a final official transcript to an educational institution they will be attending after graduation. The form must be completed by June 5<sup>th</sup>. Official transcripts will not be sent to students' homes, only to the educational institution.

**Thursday, May 28<sup>th</sup>**, the Senior Awards Ceremony will be live streamed at 7:00 p.m. Students receiving an award will be notified ahead of time, and a link to the video will be sent out via email.

**Thursday, May 28<sup>th</sup>**, P.E. locker contents pickup. If you have contents to pick up, please complete [this form](#) by Monday, May 25<sup>th</sup> to sign up, as locker contents must be bagged securely, labeled, and arranged alphabetically. Those who complete the form will receive further details about the pickup process. If you do not complete the form, you will be unable to get the contents of the PE lockers during the scheduled drive-thru pickup.

**Friday, May 29<sup>th</sup>**, 10:00 - 12:00: Senior awards, cords, sashes, etc. pickup in Cowboy Alley. Students receiving any of these items will be sent an email with an alpha time slot for the pickup. As with the cap/gown drive-thru pickup, we ask that passengers remain in their car and wear protective masks. We will have staff on hand in protective gear. When you pull up, please have your trunk open or rear window rolled down so a staff member can place the materials, without making human contact, in your vehicle. It is very important that students drive slowly and safely through the event.

**Monday, June 1<sup>st</sup>**, 9:00 - 1:00: Senior materials return (textbooks, novels, chromebooks, and any other materials on loan) in Cowboy Alley. Students will be sent an email with an alpha time slot ahead of time. We ask that all books be placed in a bag (preferably paper) and include the student's name and ID on the outside of the bag. Please place all chromebooks and chargers in a separate plastic bag, tie the bag off, and put the student's name and ID on the outside. We ask that each vehicle consist of a driver and an individual who will place materials in the appropriate drop-off locations. Any individual exiting the vehicle must wear a mask. The individual exiting the vehicle will place the textbooks in the bed of a designated pick-up truck and place the chromebooks on a separate cart. It is very important that students drive slowly and safely through the event.

**NOTE:** Materials return days for freshmen, sophomores, and juniors will be scheduled after June 5<sup>th</sup>. More information to follow.

**Wednesday, Thursday, and Friday, June 3<sup>rd</sup> - 5<sup>th</sup>**, Class of 2020 Graduation.

**Friday, June 5 at 6:00 p.m.**, Livestream video recording of all graduation speeches, including the ASB President's Address, the Valedictorian's Address, and the Staff Keynote Address. The full video that includes the speeches, as well as each graduate receiving his or her diploma, will be made available as soon as possible after June 5.

Also, as a reminder, if you have a hall locker that needs to be cleared out, please come to the Maple Street parking lot on Tuesdays or Thursdays at 10:00 a.m. A staff member will allow you on campus to access your locker.

Thank you for your patience and flexibility during these anything-but-normal times.

Stay safe and strong,

Helen Gladden, LHS Principal